

CONSULTING SURVEYORS NATIONAL PROFESSIONAL STANDARDS SCHEME

CONTINUING OCCUPATIONAL EDUCATION (COE)

IMPORTANT NOTICE: Under the Consulting Surveyors National Professional Standards Scheme, all staff members of participating Survey Practices are required to complete the appropriate amount of COE through the approved training organisation **Consulting Surveyors Campus**. Training requirements are outlined in the Consulting Surveyors National COE Policy. Please use this form to register staff participants (including CSN Individual Members) required to undertake the appropriate training.

SURVEY PRACTICE DETAILS

Survey Practice Name:	
Business Address:	

Scheme Participation

Is the Survey Practice a Current Participant in the Consulting Surveyors National Professional Standards Scheme? YES/NO

Scheme Co-ordinator (must be an CSN Individual Member and principal of the practice)

Scheme Co-ordinator Name:	
---------------------------	--

PART A – COE PARTICIPANT REGISTRATION

Section 1 – Participant Categories

Please use the table below to determine the category of each employee based on their job title/role/description and minimum level number COE hours required under the CSN COE Policy:

CATEGORY	EXAMPLES	COE HOURS REQ'D
1	Individual CSN Members, Principals/Directors, Licenced/Registered Surveyors, Town Planners, Engineers.	5 Hrs
2	Support Employees possessing a TAFE qualification, diploma or advanced diploma. Senior Managers, Office Managers, Client Managers, Graduates.	4 Hrs
3	Support Employees who are CAD Operators/Draftspersons, Field Party Leaders, WHS Supervisors.	3 Hrs
4	All other Support Employees.	2 Hrs

TO SUBMIT THIS REGISTRATION FORM

Please complete these forms and email to Steve Bishop at Consulting Surveyors Campus: sbishop@csadmin.com.au

LODGEMENT AND ENQUIRIES:



Steve Bishop
Consulting Surveyors Campus
ABN: 66 926 775 926
Suite C101, Level 1, Lee Wharf
19 Honeysuckle Drive, NEWCASTLE NSW 2300
PO Box 195, ADAMSTOWN NSW 2289
T: 0412 453 290
E: sbishop@csadmin.com.au
W: www.csnps.com.au

